

# The Heights Primary



## Job Specification – Lunchtime Playworker

**Reports to:** The school SENCo, Mrs Mullaney

**Hours:** 12.00pm to 1.00pm; hours may vary from time to time term time only.

### Main Purpose:

Supporting pupils with additional needs in the playground and the lunch hall at lunchtime, making a positive impact on their behaviour.

### Key Responsibilities:

#### Support for the pupils at play

- Work with the SENCo, Classteacher and other staff to understand the specific needs of each child with additional needs to be supported.
- As appropriate lead and support the pupils in the establishment of suitable play activities. Assist pupils with play equipment/resources.
- As appropriate and if required support pupils with eating and drinking.
- Ensure the safety of children at all times.
- Establish good relationships with pupils, being aware of and responding appropriately to individual needs.
- As advised by the SENCo and Classteacher support and supervise socialising and playing with other children.
- Promote the inclusion and acceptance of all pupils.
- Support the teaching staff in managing pupil behaviour, reporting difficulties as appropriate.
- Encourage pupils to act independently and make pro-social decisions.
- Report accidents and incidents and complete required documentation as necessary.

#### Support for the school

- The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Contribute to the overall ethos/work/aims of the school.
- Set a good example in terms of dress, punctuality and attendance.
- Help promote positive behaviour management.
- Appreciate and support the role of other staff and professionals.
- Be proactive in matters of health and safety.
- To undertake training as necessary in Health and Safety, First Aid, Safeguarding and any other relevant training.
- To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager.
- Undertake any other duties of a similar nature as required by the Headteacher.

#### Pay

- Pay will be pro rata, dependent on actual hours worked.

*The responsibilities within this job specification may be changed from time to time.*