

The Heights Primary



Job Description – EYFS Classroom Teacher

Reports to: Headteacher and Assistant Headteacher

Responsible for: Children within the Early Years Foundation Stage

Main Purpose:

1. To plan, organise and deliver through high quality teaching, the requirements of the EYFS Curriculum in keeping with the school's policies.
2. To promote high standards of work and behaviour in and out of the classroom.
3. To have a pastoral role in supporting the social and emotional development of the pupils.
4. To uphold and promote the ethos of the school.

Key responsibilities:

1. To work co-operatively within the phase team and with other members of staff to ensure continuity and progression in pupils' learning.
2. To ensure excellent progress for children across all areas of development through effective observation, assessment and planning.
3. To support pupils identified as having a Special Educational Need by planning, implementing, monitoring and evaluating SMART Individual Challenge and Achievement Plans/Provision Maps and to liaise with the SENCo.
4. Through reflective practice, provide a dynamic curriculum that values play, exploration, creative development and inclusion.
5. To participate actively and professionally in school based in-service training and in professional development discussion at least annually. To keep abreast of current ideas and research by reading, via INSET and professional development activities.
6. To promote standards of discipline which encourage self-discipline and facilitate learning. In doing so, at all times work within the school's agreed behaviour policy and procedures laid down to reinforce good behaviour and deal with unacceptable behaviour.
7. To ensure the safeguarding and concern for each individual child's physical and emotional well being is the highest priority.
8. To participate in the school's timetable of duties relating to supervision of pupils in the playground.
9. To be able to offer an extra-curricular activity.
10. To take responsibility for class assemblies.
11. To present high standards of appearance at all times in keeping with the profession and display a professional example relating to punctuality and general behaviour.

12. To supervise and organise the work of support staff and parents who work within the classroom or within a designated area of the building.
13. To support parents to become competent and confident educators who are actively involved in their child's development.
14. To attend Parents Evenings, Open Evenings and other extra curricular school events as required.

Person specification for Early Years Foundation Stage Teacher

Experience (Desirable):

- Experience of working with 4-5 year olds.
- Experience of involving parents with their child's development.
- Experience of working in a team.

Qualifications of Training (Necessary)

- Qualified Teacher Status
- Degree in relevant subject
- Postgraduate experience relevant to post

The ability to play a musical instrument and lead music would be an advantage.

Practical Skills:

- The ability to plan and deliver stimulating teaching experiences in line with EYFS Framework and Early Learning Goals including phonics.
- The ability to refine policy and practice through reflection and consultation.
- A sound understanding of Early Years child development.
- A sound understanding of EYFS, ECM and other documentation relevant to the curriculum and revised framework.
- A sound understanding of inclusion, making the curriculum accessible to all learners.
- The ability to work in a team and to motivate other adults in the classroom in order to achieve successful outcomes.
- The ability to prioritise and manage workloads effectively in order to secure successful outcomes within agreed timescales.
- A sound understanding of EYFS assessment.

Personal Qualities and attributes:

- The ability to adapt to changing circumstances and needs.
- The ability to reflect constructively on practice and manage changing needs.
- The ability to motivate others to seek improvement.
- A positive attitude.
- A willingness to contribute to whole school development.
- A desire for high expectations and standards for self and others.
- A sense of humour.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task required to be undertaken has not been identified.

The responsibilities within this job specification may be changed from time to time.